

## CIPC COMPLIANCE CHECKLIST WORKING PAPER

The following table sets out the relevant sections that are referred to in the CIPC Compliance Checklist, and each section's detailed requirements/explanations can be found in the [Checklist.pdf](#) document:

No	Co Act Section	Explanation of Co Act Section	Yes	No	N/A
1.	<b>4</b>	Solvency and liquidity test			
2.	<b>15</b>	Memorandum of Incorporation, shareholder agreements and rules of company			
3.	<b>26</b>	Access to company records			
4.	<b>27</b>	Financial year of company			
5.	<b>28</b>	Accounting records			
6.	<b>29</b>	Financial statements			
7.	<b>30</b>	Annual financial statements			
8.	<b>32</b>	Use of company name and registration number			
9.	<b>33</b>	Annual return			
10.	<b>44</b>	Financial assistance for subscription of securities			
11.	<b>45</b>	Loans or other financial assistance to directors			
12.	<b>50</b>	Securities register and numbering			
13.	<b>61</b>	Shareholders meetings			
14.	<b>66</b>	Board, directors and prescribed officers			
15.	<b>69</b>	Ineligibility and disqualification of persons to be director or prescribed officer			
16.	<b>70</b>	Vacancies on board			
17.	<b>71</b>	Removal of directors			
18.	<b>86</b>	Mandatory appointment of company secretary			
19.	<b>90</b>	Appointment of auditor			
20.	<b>92</b>	Rotation of auditors			
21.	<b>94</b>	Audit committees			
<b>REGULATIONS IN TERMS OF THE COMPANIES ACT NO. 71 (2008) (AS AMENDED)</b>					
22.	<b>21</b>	Registered office of company			
23.	<b>43</b>	Social and Ethics Committee			
<b>Schedule 1 – PROVISIONS CONCERNING NON-PROFIT COMPANIES</b>					
24.	<b>1</b>	Objects and policies			
25.	<b>2</b>	Fundamental transactions			
26.	<b>3</b>	Incorporators of non-profit company			
27.	<b>4</b>	Members			
28.	<b>5</b>	Directors			